



Grand County Library Foundation Meeting
August 1, 2012 6 PM
Grand County Library District Office

Attended: Mary Anne Wilcox, John Kacik, Roxane White, Jill Miles, Doug Smith, Kim Jensen, Lorie Wheeler, Jan Knisley, Dave Skinner, Jean Klanica, Laura Hagar, Marilyn Huff

- I. Call to Order 6 PM- at 6:09 pm by President Dave Skinner
- II. Roll Call
- III. Consensus Items
 - A. Approval of Agenda
White made a motion to approve the agenda, Knisley seconded the motion and all said "aye" to approve.
 - B. Approval of Past meeting Minutes
Miles made a motion to approve the minutes, Jensen seconded the motion and all said "aye" to approve.
- IV. Reports
 - A. Executive Director, GCLD
 - Just introduced Universal Class, those signed up for the GCLD Insider e-newsletter will get the information about it. A thank you to the Foundation for the \$2000 they donated to help the district offer this service. It is exciting and all of the communities are being presented information about the classes. White noted that she doesn't like having to login to see the details of the classes.
 - SRP has been very successful; HSS has had more participation than ever. The adult program has also been very successful.
 - Mobile device classes every Monday at Granby Library, 5:30 pm, weekly through August. They are very popular and it is a way to develop library advocates. Juniper Library has a class once a month and it has also been successful.
 - E-books: OverDrive Advantage titles have been purchased for almost 2 years. We had a BOCES grant for \$10,000 and have added some funds from our media budget to add more E-book titles to our OverDrive Advantage collection.
 - Construction defect in Granby Library- needs roof repair and added ventilation in the roof cavity. There is some mold but it is confined and sealed. We hope to have work starting at the end of the month.
 - Granby Library now has outside tables with umbrellas, the public is enjoying them.
 - Meeting rooms in libraries are well used; full presentation equipment is in all 3: Fraser Valley, Granby and Kremmling Libraries. We hope to have online registration for the rooms soon.
 - Juniper Library has very popular programs in the summer.
 - HSS had water damage and is now re-opened. They have set up a tent for programs this summer.
 - FVL hosted a tour for the ESL community in conjunction with the Fraser Valley Elementary School.
 - Kremmling Library did a presentation at a recent board meeting; they have a robust outreach program with the West Grand schools. They get a list from the teachers of what units they are going to be covering and the library gathers materials to take to the classrooms. It is exciting for the kids and the teachers appreciate the help. Two teachers came to talk about their appreciation of the

Respectfully submitted by Marilyn Huff

outreach program.

B. Treasurer, GCLD/GCLF

- a. The GCLD Finance Committee met and reviewed the Foundation's CD maturation schedule. The committee recommends to the Foundation board to transfer funds to the District to help pay for the Granby repair project. A rough estimate of the project cost is \$300,000. It needs to be fixed regardless of who pays for it. The first CD matures August 4, the next is Sept 1, and the next is in December. White asked if we would pull in all of the CD accounts, Jensen said we would need what it takes to cover the \$300,000. Skinner said another item to consider is the Investment Committee is managing the funds- do we need a motion. Kacik said he thinks we do need a motion since the money resides in the Foundation account. Wheeler made a motion that the CD's we've discussed here and others as needed, up to \$400,000, as they mature transfer the funds to the District account. He said further the Executive Committee is to be authorized to increase the \$400,000 limit if needed. Smith seconded the motion, Knisley abstained from the vote, all others said "aye" to approve. All agreed that we hope that some of the money will be recovered from whatever source it can be recovered. If any money is recovered it would go back into the Foundation account.

C. Finance Committee, GCLF

- a. The Committee met and the Treasurer's report contains the Committee's recommendation.

D. Investment Committee, GCLF

- a. Discussion and Recommendations- Wheeler is the Investment Chairman. He said the Investment committee is under the impression that the CD money is not part of what they manage. A little over 4% has been made on what has been invested. Knisley said that it will need to be moved at sometime in the future as the value deteriorates. The committee will need to have a plan for the funds when it needs to be moved. The committee also needs to make an investment policy to help them manage the money.

E. Development Committee

- a. Discussion and Recommendations- Skinner handed out an outline and overview of the Strategic Plan; he said Erica Kalkofen did most of the work. He suggested everyone take the package home as a homework assignment to make corrections, write down thoughts, add the big stuff, the goals and the strategies to reach them, add more goals if you want or make a note that you disagree with a goal, etc. Skinner will be emailing the documents to everyone so they can make their edits electronically and send them to him. When the Foundation board meets again on November 8 they will be able to discuss it in more detail. Get all your changes/suggestions to Skinner by November 1st.
- b. Fundraising- do we do a mailing again this year? White said that the only reason to do it is to get our name out and there are other ways to do that. Wheeler suggested sending a letter to our regular donors at the end of the year with what the Foundation has done this year. Miles will do a draft in August and Fay and White will work on it in September. Wilcox will send a list of the donors to everyone. Everyone should know who has donated so that if you see them you can thank them. There was some discussion of using donor's names in marketing- some want to be anonymous.

IV. Action Items/Discussion

A. Approval of Principles Document

Skinner handed around the document and told everyone if you approve it sign it and pass it on and it will go into a file. It can be used to give to people who may be interested in being a part of the Foundation.

V. Adjournment: Jensen made a motion to adjourn, Klanica seconded the motion and all said "aye" to adjourn at 7:25 pm.

Respectfully submitted by Marilyn Huff